

TERMS OF REFERENCE: CCM REPRESENTATIVE MEMBER.

Opportunity Application closing date:

Thursday, 16 November, 2017

Opportunity type:

Call for application

Background Information

The Kenya Coordinating Mechanism (KCM) made a decision on 8th March, 2017 to amend Part VI Article 23 of the KCM Constitution to bring on board one member and an Alternate to represent adolescents and young people in KCM.

The KCM mandate is to attract funds from the Global Fund for HIV/AIDS, Tuberculosis and Malaria.

KCM made a decision to amend its constitution on 18th March, 2017 **part vi article 11 on composition of the KCM: 18- 23 members i.e., 3 members from County Government, 1 member representing Adolescents and Young People.**

KCM Guiding Principles

The KCM shall adhere to the following principles in conducting its affairs:

Country ownership of Global Fund grants: The KCM will ensure Global Fund supported programmes are nationally owned by all stakeholders and respect country partnership-led structures and implementation processes that build on existing Country programmes.

Commitment to improving Global Fund Grants' performance: The KCM will establish and operationalise adequate systems for overseeing Global Fund grants implementation.

Broad representation of stakeholders: The KCM will ensure all relevant stakeholders with an interest in fighting one or more of the three diseases are represented in the KCM

Transparency and accountability: The KCM shall disclose information on its activities to relevant stakeholders using appropriate communication channels.

Equality: All members of the KCM shall be treated as equal partners, with full rights to participation, expression and involvement in decision-making and coordinate implementation of the Global Fund grants in Kenya.

Roles of KCM

1. To coordinate the submission of concept notes to the Global Fund, through a formal, transparency and documented process.
2. To Select one or more appropriate organizations(s) to serve as the Principal Recipient(s) for a Global Fund Grant through a transparent and documented process.
3. To oversee implementation of activities under the Global Fund approved programmes, including approving major changes in implementation plans of the Global Fund grants as necessary.
4. To evaluate the performance of the Global Fund programmes and the Principal Recipients and change Principal Recipients, when necessary.

5. To ensure linkages and consistency between Global Fund assistance and other resources available in support of national HIV/AIDS, Tuberculosis, and malaria programmes.
6. To ensure all relevant constituencies are involved in the decision making-process and provide information on the Global Fund grants, such as calls for concept notes, decisions of the KCM and detailed information on approved concept notes, to a wide range of stakeholders.

Purpose of the Assignment

The purpose of the call is to recruit a competent young person from the age of 18- 24, who will represent the interest of his/her constituency, share information with their constituents in an open and timely manner, and to respond to requests for additional information.

The representative will be involved in developing a vibrant Communication and Advocacy Strategy to eradicate HIV/AIDS, Tuberculosis and Malaria among adolescents and youths, to engage regional mechanisms and networks as well as national government ministries, key stakeholders and partners.

Major Tasks to Be Accomplished

The process of development of Communication and Advocacy Strategy will include the following key activities:

- Develop a work plan/schedule for his/her constituency
- Represent all adolescents and young people in KCM meetings
- Be in a position to represent all the 3 KCM major areas of concern, i.e., HIV/AIDS, Malaria and Tuberculosis.
- Review all relevant networks, local, national and regional policy making mechanisms, and identify optimal communication and advocacy engagements at all levels
- Oversee all the projects undertaken by his/her constituents
- Oversee grants/ mobilize for resources

Qualifications, Knowledge and Experience Required

- Proven previous experience in working in an organization dealing with issues concerning HIV/AIDS, Tuberculosis and Malaria
- Proven knowledge on Adolescent and Young People in the field of HIV/AIDS, Tuberculosis and Malaria.
- Excellent technical and analytical skills in strategy tools development.
- Effective English writing and interpersonal communication skills.

Interested candidates should submit a dully filled application form on/before the application deadline.

Applicants are requested to back up their submissions by providing:

- This completed application form
- A letter of reference from your organization expressing its support, agreeing to the time commitment and work load (1 page only)
- A letter of reference/support from another organization that is affiliated to the work that you are involved in
- Reference /Contact person details

Application form must be submitted to adolescentccm@gmail.com by 2017 November 16.