

HIGHLIGHTS OF THE KCM MEETING HELD ON 13TH JUNE, 2019

Present

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| 1. Ms. Faith Mwendu | KCM Vice Chair-Chairing |
| 2. Dr. Jantine Jacobi | KCM Member-OC chair |
| 3. Mr. Latif Shaban | Member-FBO |
| 4. Ms. Jane Wamoko | Member- National Government |
| 5. Mr. John Kihui | Member- Informal Private Sector |
| 6. Ms. Meboh Abuor | Member-County Government |
| 7. Dr Lenai J.K.Oguu | Member-County Government |
| 8. Mr. Nelson Otuoma | Member-HIV Constituency |
| 9. Ms. Joyce Amondi | Member-AYP Constituency |
| 10. Dr Pierre Yves Bello | Member- BL |
| 11. Dr. Jonathan Kiliko | Member-FBO |
| 12. Mr. Edward Mwangi | Member-Malaria Constituency |
| 13. Mr. Taib Abdulrahman | Member- KP Constituency |
| 14. Ms. Jecinta Mutegi | Member-FBO |
| 15. Mr. Peter Njane | Member-KP Constituency |
| 16. Mr. Jackson Mwangi | Member-National Government |
| 17. Ms. Faith Muingai | Alt Member F Private Sector |
| 18. Mr. Samuel Muia | KCM Coordinator |

In attendance

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| 1. Mr. Ismael Bahati | Alt Member |
| 2. Ms Jecinta Mutegi | Alt Member |
| 3. Ms. Zilpha Samoei | Alt Member |
| 4. Ms. Patricia Mwendu | Alt Member |
| 5. Ms. Gloria Kerubo | Alt Member |
| 6. Ms. Pamela Kibunja | Alt Member |
| 7. Ms. Rosemary Kasiba | Alt Member |
| 8. Ms. Lucy Njenga | Alt Member |
| 9. Ms. Emily Muga | KRCS |
| 10. Mr. Edwin Kagwi | Consultant. |
| 11. Dr. Sitienei Joseph | Chair MICC/TBICC |

12. Dr Waqo Ejersa	Head NMCP
13. Dr Kigen Bartilol	Head NASCOP
14. Dr Kamene Kimenye	Head NTLD
15. Dr Bernard Langat	Amref Health Africa
16. Dr Peter Kimuu	TNT
17. Mr. Ulo Benson	Amref Health Africa
18. Ms. Christine Awuor	KCM oversight Officer
19. Ms. Margaret Mundia	KCM secretariat
20. Mr. Kervin Ogolla	KCM secretariat
21. Mr. Peter Orwa	KCM secretariat
22. Mr. Eric Owino	IT Specialist

Absent with apology

1. Ms. Susan Mochache, CBS	KCM Chair
2. Dr Bernhards Oguttu	KEMRI-Government
3. Mr. Meshack Ndolo	CoG-Government
4. Mr. John Bernon	BL
5. Dr Nduku Kilonzo	NACC-Government
6. Mercy Musomi	Alternate Member-Malaria

Agenda

1. Opening Remarks from the Chair
2. Declaration of conflict of interest
3. Review and confirmation of Minutes of KCM meeting Held on 14th March,2019
4. Matters arising and updates on previous recommendations.
5. Joint Management/Oversight Committee Report
6. Approval of KCM/KCM Secretariat Performance report for 2018/2019
7. KCM Work plan and Budget 2019/2020
8. Accelerations Plans: Presentations by Principal Recipients (The National Treasury, Amref Health Africa, KRCS)
9. AOB
- 10.

Min 1/1/6/2019 Opening Remarks by the KCM Vice Chair

The KCM Vice Chair called the meeting to order at 09.20 am. Ms. Jacinta Mutegi offered a word of prayer and thereafter a round of introduction was done. The KCM Vice Chair welcomed all members and participants to the KCM 2019 Annual Retreat. She welcomed two members to the KCM i.e. Dr Kiliko- FBO Constituency and Dr Lenai CEC Laikipia.

The KCM Vice Chair highlighted pointers and reflected on Performance, optimization, effectiveness and efficiency on implementation of Global Fund grants in Kenya. The KCM Vice chair appreciated KCM members, PRs and Programmes for support and achievements realized during 2018/2019. She emphasized on the need for PRs to fast track implementation to ensure improved grant performance. The Vice Chair Congratulated KCM members who had been appointed to serve In international Boards/Committees ie Ms. Joyce Ouma- nominated to the Global Fund community delegation to represent AYP and Ms. Lucy Akiru- nominated to the UNAIDS Board.

Minute 2/1/06/2019 Declaration of Conflict of Interest

The KCM Coordinator informed members that agenda item six required the KCM to rate the performance of the KCM Secretariat for the period 2018/2019. He informed members that the KCM Secretariat staff members were to step out during this agenda item to allow the KCM rate the performance of KCM Secretariat.

Min 3/1/06/2019 Review and Confirmation of Minutes of KCM meeting Held on 14th March, 2019.

The KCM Coordinator took members through minutes of the KCM meeting held on 14th March,2019. The minutes were Proposed Mr. Taib and Seconded Ms .Zilpha Samoei and thereafter confirmed .

Minute 4/06/2019 Matters Arising and Updates on Previous Recommendations.

Annexed Please find detailed matrix summarizing the progress made on implementation of recommendation made by the KCM on 14th March,2019 as discussed during the meeting.

Matters Arising

The KCM reconstituted the appeals committee as follows;

1. Mr. John Kihui-KCM Members-Informal Private Sector
2. Mr. Jackson Mwangi-KCM Member/Legal Expert
3. Dr Jonathan Kiliko-KCM Member/MEDS/Procurement Expert
4. Mr. Kennedy Moseti-Legal Expert
5. Dr Dan Koros-BL Representative-Medical /Programmatic Expert

Status of Microscopes procured under Cofinancing Budget microscopes (Dr Waqo)

The KCM endorsed six members to review all previous reports regarding the procurement of Microscopes under Cofinancing / assess the Non Functional Microscope to ensure functionality and value for money. The Team was to present report and recommendations to the KCM during the next meeting.

The Team Consist of

1. Two microscopy specialists from the National Public Health Laboratory/MOH
2. Two Biomedical Engineers from the Ministry of Health
3. One Representative of the Council of Governors Secretariat
4. One Representative of the National Treasury

Minute 5/1/06/2019 Joint Management/Oversight Committee Report

Presented by Ms. Faith Mwendu and Dr Jantine Jacobi

The report was discussed jointly by Management and Oversight Committee Members on 4th June,2019

2018/2019 Accomplishments

95% (39/41) of the planned activities have been implemented as at 13th June,2019.

The accomplishment includes;

- Visit by the Executive Director the Global Fund which was a great success
- Two GF in Country Missions undertaken
- 5/4 KCM Meetings
- 5/4 Oversight Committee Meetings
- 5/4 Management Committee Meetings
- Orientation for KCM and Oversight Committee members done
- Human rights baseline assessment Meeting held on 26th April,2019
- 2 oversight Field Visits undertaken (Mombasa, Kisumu, Bungoma, Machakos Counties)
- 9 regional County Engagement Meetings held
- 9 Non state actors + 1 Government constituency feedback meeting held
- Pending
 - KCM Media engagement
 - Meeting with CECM Health/Finance

Key decisions made by the KCM During 2018/2019

1. Delays in Issuance of Tax Exemption/waivers
 - KCM Chair promptly took action and the issue has since been resolved
2. Attendance during KCM Meetings
 - The KCM Chair formally reminded all members/Constituencies to observe quorum during meetings (attendance has improved).
 - All committee meetings were convened (5/4)
 - Improvement needed especially in Time Management
3. Transition of CHVs/GF Staff support
 - Global Fund support for this budget line item will come to an end in December 2020
 - County Governments making Progress in taking Over payment of stipends for CHVs / absorption of Staff supported through GF Grant
 - KCM Chair to formally request the Council of Governors to fully transition GF supported Staffs and CHVs to ensure continuity of service delivery.
4. KCM members (involved in oversight visits) increased to 4 from 3 and ICC members reduced to 2 for increased accountability.
5. Devolution of GF grants to Counties
 - Self-Assessment by 47 County Governments done in December,2018
 - Readiness assessment by the Global Fund/ LFA Conducted between February to April,2019
 - Review of Assessment Report by the Global Fund Finalized
 - Decision by the Global Fund Communicated to KCM Chair/Council of Governors/the National Treasury on 24/05/2019. The Global Fund has not approved the proposed Country proposal for the Global Fund engagement with Counties through Conditional grants.
 - GF in Country mission confirmed for 17and 18June,2019 to discuss further the outcome.

KENYA COORDINATING MECHANISM : RENEWAL OF MEMBERSHIP: CALENDER			
	Constituency	Date Elections Conducted	Date Elections Due
1	Faith Based Organizations	16 th March,2018	16 th March,2020
2	Formal Private Sector	28th February, 2017	Done on 11th June,2019
3	Key Populations	25 th July,2017	25 th July,2019
4	Malaria Community	16th March,2017	Done 29th March,2019
5	Informal Private Sector	27 th November,2017	27 th November,2019
6	Non-Governmental Organizations	27 th September,2017	27 th September,2019
7	HIV and AIDS Community	27 th September,2017	27 th September,2019
8	TB Community	9 th October,2017	9 th October,2019
9	Adolescent and young persons	4 th December,2017	4 th December,2019

Grant performance Status-Presented by Dr. Jantine Jacobi

Current Grant Performance – Q5 (March 2019)

Funds Absorption	Cumulative Budget USD					
	71,063,937	15,791,676	31,041,022	27,540,481.73	15,674,103	6,826,617
Expensed USD	7,893,074	Expensed USD				
Commitments USD	30,148,905	7,892,362	4,095,587	13,748,723.19	7,811,868	4,271,279
Funds Absorption	11.1%	Funds Absorption				
Co-Financing	83%	52%	15%	50%	50%	62.6%

Remarks on Grants performance

Low funds absorption Rate for period 1 to 5 occasioned by;

- Delayed SRs engagement due to lengthy in country selection processes
 - SR selection is however complete
 - Process for development of SR Selection guidelines is ongoing
- Delays in onset of procurement and payment for deliveries of commodities
 - Procurement Monitoring tool to be rolled out in July,2019.
 - Acceleration plans developed by PRs
- Delays in Issuance of Tax exemption letter
 - Resolved through prompt and timely intervention of the KCM Chair

Recommendations

- Acceleration plans
 - PRs to share summary of acceleration plans for the current grant (by module) –PRs to make a presentation during the KCM Retreat
- Deliveries and payments for commodities
 - KEMSA and National Treasury to share current status and share strategies to fast track deliveries and payment for commodities before the end of the Financial Year for both Counterpart and GF Funding
- Procurement Monitoring Tool
 - TNT to ensure timeliness in roll out of Procurement monitoring tool to ensure efficiency in procurements

- Court ruling on non-lab staff conducting medical tests
 - This will affect diagnosis of HIV, TB and Malaria –The Ministry of Health to intervene with a view to ensure access of quality services to patients and Clients
- Savings for relocation/reprogramming
 - PRs to disclose cumulative savings during Oversight Committee Meetings to inform the need for reallocation/Utilization
 - KCM guidance required on management of savings and how to implement/execute Prioritized Above Allocation Request
 - Current obligations include: KEMSA Ware House Construction, warehousing and distribution fees, renovations of laboratories
- Budget for pharmaceuticals and other health products to be placed in quarter three or Four (9 to 12 months from beginning of grant implementation) of new grants to improve funds absorption
- DAGA not yet resolved
 - High level GOK and USG Government intervention required
- AYP implementation in Siaya county
 - Progress on alignment between GF (KRCS) and PEPFAR to be shared
- ICC strengthening (GIZ support)
 - Recommended to improve the quality of the reviews undertaken and ensure concrete recommendations to the OC for follow up.

Recommendations (Oversight Field Visits)

- Urgent need to absorb all GF supported staff and support payment of stipends for CHVs
 - Concrete steps to be agreed with CoG
- Coordination of county implementing partners to be strengthened to ensure alignment of resources
 - Concrete steps to be agreed with CoG
- Sustainability of HIV/TB and Malaria programmes to be strengthened through dedicated county budget allocations - Concrete steps to be agreed with CoG
- –Strengthen PR oversight of SR implementation – PR to make concrete recommendations
- Strengthen Commodity management both at County and National level
- Strengthen Periodic data review , DQAs Mentorship, OJT and supervision

Discussion/Recommendation

- The KCM Endorsed the Joint Management and Oversight committee report /recommendations.

- The KCM discussed the outcome of renewal of KCM membership for the Malaria Constituency and noted that, the member and alternate elected to represent the Malaria Constituency in KCM will be serving for a third term, contrary to the KCM Constitution. The KCM constitution in section ten states that; `` The term of office for non-government KCM members shall be two years with an option of re-election by their constituencies. A member of the non-government constituency shall serve for a maximum of two consecutive terms". The malaria constituency feedback meeting held on 16.03.2017 retained the current Member and Alternate for another term of 2 years’ page 11. The report of the Malaria Constituency feedback meeting held on 28th/ 29th March 2019 nominated current member and alternate for the third term page 8. **The KCM resolved that, the Malaria Constituency should abide to the KCM Constitution and repeat the selection process and resubmit the outcome to the KCM for approval before 30th June,2019.**
- The KCM approved new members representing COG, formal private sector and FBO to assume Office.

Min 6/1/6/2019 KCM /KCM Secretariat Performance Report 2018/2019/ KCM Work plan and Budget 2019/2020

The KCM Secretariat stepped out during this agenda item to allow time for the KCM to rate the KCM Secretariat performance. *Annex 2 Find KCM/KCM Secretariat report / 2019/2020 Budget* approved by the KCM for submission to the Global Fund. The KCM also approved the KCM Risk Management Plan and Finance Operational manual.

Minute 7/12/06/2019 Accelerations Plans: Presentations by Principal Recipients (The National Treasury, Amref Health Africa, KRCS

The PRs participated in a panel session moderated by Mr. Nelson Otwoma

Discussion

- Need to have a comprehensive fast tracking plan.
- Reallocation and Reprogramming of GF grants to be discussed quarterly during ICCs/OC/KCM meetings.
- Shortage of NVP was necessitated due to policy change from 12 months to 24 months, Stocks in country now can last about eight months.
- Midterm review of the current grant to be undertaken

Loss of GF commodities in Murang’a County Government

- Muranga County Government and the National Treasury to account to the Global Fund for the loss of HIV Test Kits in Muranga County Referral Hospital amounting to Ksh 5milliom

UPDATES ON PREVIOUS RECOMMENDATIONS MADE BY THE KCM

No	Recommendation	Person Responsible	Update as at May 2019
1.	Procurement processes should be synchronized with the funding cycles.	-TNT, KEMSA, MOH	<p>TNT GF grants are on-budget and implementation, including procurements is aligned to GoK financial years (FY) that commence in July and end in June the following year.</p> <p>SRs have been guided appropriately, especially in ensuring that procurement plans for coming FY are prepared and approved by end of current FY.</p> <p>Done</p>
2.	Budget for procurement of Drugs and health commodities should be factored in quarter three or Four during funding request development in future when its certain that the budget will be absorbed.	KCM PRs	<p>This is noted for purposes of future grants.</p> <p>Within the current grants, PR 1 is re-aligning procurement budgets with GoK budget execution cycles whenever an opportunity for reprogramming arises, taking into consideration the procurement lead times of about 9 months.</p>
3.	KRCS to work closely with National and County AYP technical working groups to ensure that all targeted beneficiaries for the cash transfer programme are enrolled and benefit from the program,	KRCS AYP TWG	<p>This has been done and agreements made to identify girls through school registers ad chiefs in school and out of school respectively. This has resulted in 8,437 (94%)</p>

UPDATES ON PREVIOUS RECOMMENDATIONS MADE BY THE KCM

No	Recommendation	Person Responsible	Update as at May 2019
			<p>biometrically registered in the program. The additional girls are being registered in June 2019.</p> <p>Done</p>
4.	<p>The Oversight committee recommended that HIV ICC to discuss in details the selection process of 11 MSM networks identified by KRCS to be supported to continue with implementation of MSM module</p>	<p>KRCS,HIV ICC</p>	<p>KRCS has worked with NASCOP KP TWG to evaluate each of the MSMs networks for direct engagement. This was documented and presented in the last HIV ICC with a request for 4 Networks to start direct implementation. The HIV ICC approved this request. The HIV ICC meeting agreed to receive quarterly updates and continuous request based on discussions and agreement with NASCOP KP TWG.</p>
5.	<p>Amref and NMCP to provide close supervision to CHVs to ensure Quality of Services for community case management of malaria</p>	<p>Amref NMCP</p>	<p>Amref has a budget for supervision of community health volunteers. The supervision is done bi-annually by qualified officers from the county/sub county and the link health facility. The composition of the team include pharmacist/pharmacy technologist, health records and information officer, medical laboratory technologist (Quality Assurance Officers), malaria control coordinators, community strategy focal person, community health extension workers attached to the Community Health Unit</p>

UPDATES ON PREVIOUS RECOMMENDATIONS MADE BY THE KCM

No	Recommendation	Person Responsible	Update as at May 2019
			<p>as well as the In-charge of the facility where the CHU is linked to.</p> <p>Revision of the supervision checklist has been planned for second week of June so that supervision will be extended to the households for CHVs to be observed doing the actual testing of malaria and any gaps addressed.</p> <p>Ongoing</p>
6.	<p>Full report on the status of Microscopes procured under Co-financing budget to be presented to the KCM on 14th March,2019.</p> <p>Further verification of non-functional microscopes by an independent team of biomedical experts to be conducted.</p>	TNT	<p>Report presented to the KCM on 14th March,2019.</p> <p>KCM recommended that further assessment of the non-functional microscopes by a team of biomedical experts and share recommendations with KCM and Ministry of Health to ensure value for money and functionality of all Microscopes.</p> <p>A team of biomedical experts has been established to assess the non-functional microscopes and share report with KCM.</p> <p>Ongoing</p>

UPDATES ON PREVIOUS RECOMMENDATIONS MADE BY THE KCM

No	Recommendation	Person Responsible	Update as at May 2019
3	Fast track tax waivers and exemptions to ensure timeliness in: granting Tax exemption certificate, Waivers, Port Clearance and distribution of Tax Exempt Commodities	-KCM -The National Treasury, Commissioner of TAX	The Ministry of Health/ KCM Chair took action vide letter reference no MOH/1B/15/1/13/Vol.11/72. Letter issued. No outstanding Issues.
4	Resolve issues around DAGA resolution to ensure smooth flow of antimalarial commodities supported by PMI	TNT, USAID, KEMSA, MOH	The matter has been brought to the attention of Ministry of Health Top leadership and the National Treasury. Follow up on issues around DAGA ongoing to facilitate supply of malaria commodities supported by PMI to stabilize the supply chain and avert stock outs.
6	HIV, Malaria and TB ICCs should share documents with Oversight committee at least 7 days before the meeting.	ICCs	HIV ICC/TWG commended for ensuring timeliness. MICC/TB ICC/TWG-Need to improve on timeliness
7	PRs and KCM Secretariat to share with KCM Updates on the progress made on implementation of OIG recommendations.	PRs KCM Secretariat	See attached matrix

PROGRESS MADE ON IMPLEMENTATION OF OIG AUDIT RECOMMENDATIONS		
OIG AUDIT RECOMMENDATION	RESPONSIBLE	UPDATE AS AT MAY,2019
<p>Development of an action plan for implementation of the TB strategic initiatives, including;</p> <p>Implementation arrangements for expansion of TB case detection and reporting in the private sector</p> <p>Interventions for improving and monitoring active case findings at facility and communities</p> <p>A challenge fund to pay for performance initiatives</p>	<p>TNT/MOH</p> <p>31/12/2019</p>	<p>TNT, MOH, NLTP working to improve the Draft Action plan; and subsequently share with MOH leadership and other stakeholders. The final version of action plan is expected by end of June 2019.</p> <p>However, implementation of strategic initiatives for finding missing people with TB; i.e. pay for performance, expanded TB detection and reporting in private sector and active case finding innovations has commenced.</p> <p>Ongoing</p>
<p>Revision of the implementation strategy for AGYW interventions based on lessons as per pilot phase.</p>	<p>KRCS</p> <p>31/03/2019</p>	<p>The implementation strategy for AGYW interventions has been revised and shared with AYP TWG. The GF CT has provided comments for improvement. Approved for implementation</p> <p>Done</p>
<p>Development of an oversight and implementation plan for improved timely identification and management of expiries at the central and facilities level</p> <p>Including measures to address identified control gaps upstream and downstream.</p>	<p>TNT/KEMSA</p> <p>31/12/2019</p>	<p>Draft action plan is under review. Final version is expected by end of June 2019.</p> <p>However, some of the activities in the plan have started being implemented. There was identification and mop up of expired commodities for HIV and Malaria in Jan-March quarter.</p>

		Discussions to be held to do the same for TB commodities. The order management teams follow up with counties to ensure that reporting of commodities is done since good reporting informs the quantification of health products. Programs monitor the stock status during the monthly commodity meetings and where short expiry products are identified efforts are made to redistribute or use before expiry.
Design of an appropriate framework which takes into consideration different options for implementing GF grants in a devolved setting, in line with GF guidelines.	COG TNT KCM 31/12/2019	Process to design framework has been initiated under guidance of CT County capacity self-assessment completed in Jan 2019. Counties Readiness assessment by the Global Fund to receive and programmatically and Financially account for Global Fund Funds Completed. GF Delegation to visit Kenya early June,2019 to present and discuss the outcome. Ongoing
Development of guidelines for timely selection of SRs at the start of new implementation periods with a view to ensuring uninterrupted program continuity.	KCM/PRs 31/12/2019	<ul style="list-style-type: none"> Initial Joint meeting between KCM Secretariat and PRs held on 19th February,2019 to discuss the approach. PRs shared experiences and lessons learned in SR Selection process.

		<ul style="list-style-type: none"> • Follow-up meeting with all Chairs of Technical Review Committees held on 4th March,2019. • Road map finalized and presented to the KCM on 14th March,2019. • Road Map and request for technical assistance endorsed by KCM on 14th March,2019. • UNAIDS offered to provide Technical Assistance to the KCM to ensure that the SR Selections guidelines are developed. • KCM Management Committee held a meeting on 4th April,2019, developed TORs and established Technical Review Committee to recommend the most suitable Consultant for the assignment. • Technical Review Committee finalized selection process. • TRC report Endorsed by the KCM . <p>Ongoing</p>
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